Date: Monday, September 04, 2023

То	То	
The Corporate Relationship Department,	National Stock Exchange of India Limited,	
BSE Limited,	Exchange Plaza, C-1, Block G,	
Phiroze Jeejeebhoy Towers,	Bandra Kurla Complex,	
Dalal Street,	Bandra (E),	
Mumbai- 400 001.	Mumbai – 400 051.	

Dear Sir/ Madam,

Sub: Intimation of 24th Annual General Meeting, Record date and Cut-off Date for evoting.

Ref.: SCRIP CODE & ID: 543240, LIKHITHA

We hereby inform you that:

- 1. Twenty-Fourth (24) Annual General Meeting ("AGM") of the members of the Company will be held on Wednesday, September 27, 2023, at 12.00 P.M. (IST) through Video Conferencing ("VC")/Other Audio-Visual means ("OAVM"), in accordance with the relevant circulars issued by the Ministry of Corporate Affairs and the Securities and Exchange Board of India (SEBI).
- 2. In compliance with the relevant circulars, the Annual Report for the financial year 2022-23, comprising the notice of the AGM and the financial statements along with Board's Report, Auditors' Report and other documents required to be attached thereto, will be sent to all the members of the Company whose email addresses are registered with the Company/RTA/Depository Participant(s).
- 3. The members of the Company are provided with electronic voting (e-voting) facility to exercise their right to vote electronically on all the resolutions set forth in the notice of 24th AGM. The voting rights shall be reckoned on the paid-up value of the shares registered in the name of the member(s)/beneficial owner(s) as at the close of business hours on the cut-off date i.e., Wednesday, September 20, 2023.

The details of e-voting are as under:

Cut-off date for voting by the members and participation in AGM through VC	Wednesday, September 20, 2023	
Date and time of commencement of remote e-voting	Sunday, September 24, 2023 at 09.00 A.M.	
Date and end time of remote e- voting	Tuesday, September 26, 2023 at 05.00 P.M.	Mastruck
<u> </u>	Y Digitally signed by Y Pallavi Date: 2023.09.04 15:21:39 ±05'30'	Hyderabad

Regd. Office: 8-3-323, 9th Floor, Vasavi's MPM Grand, Ameerpet "X" Roads, Yellareddy Guda, Hyderabad, Telangana - 500 073, Ph : 040 - 23752657, 040 - 23732641.

E-mail : info@likhitha.in, Website : www.likhitha.co.in

- 4. The details such as manner of (i) registering/updating email addresses, (ii) casting vote through e-voting and (iii) attending the AGM through VC/OAVM has been set out in the Notice of the AGM.
- 5. We further wish to confirm that pursuant to Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), the Company has fixed Wednesday, September 20, 2023, as the record date for the purpose of determining entitlement of members to dividend for the financial year ended March 31, 2023 and also for the purposes of the AGM.
- 6. We also inform you that pursuant to Section 91 of the Companies Act, 2013 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 the Register of members and share transfer books of the Company will be closed from Thursday, September 21, 2023 to Wednesday, September 27, 2023 (both days inclusive) for the purpose of AGM.

This is for your information and records.



CC to:

- 1. National Securities Depository Limited Trade World, A wing, 4th Floor, Kamala Mills Compound, Lower Parel, Mumbai- 400013.
- Central Depository Services (India) Limited Marathon Futurex, A- Wing, 25th floor, NM Joshi Marg, Lower Parel, Mumbai- 400013.
- BigShare Services Private Limited 306, Right Wing, 3rd Floor, Amrutha Ville, Opp. Yashoda Hospital, Raj Bhavan Rd, Somajiguda, Hyderabad, Telangana-500082.